

# Central Ohio Technical College (COTC) Application Process

Complete these steps if you requested the following classes:

|                   |                           |                   |                           |
|-------------------|---------------------------|-------------------|---------------------------|
| Math 150 Pre-Calc | Math 150 Hon.<br>Pre-Calc | Math 200 (CalcAB) | Math 200/210 (Calc<br>BC) |
|-------------------|---------------------------|-------------------|---------------------------|

**\*\*\*IF YOU HAVE ALREADY TAKEN MATH 150 OR INTRO. TO BUSINESS, YOU DO NOT HAVE TO APPLY AGAIN.\*\*\***

1. Click on <https://cotc.elluciancrmrecruit.com/admissions/pages/welcome.aspx> OR Go cotc.edu
2. Click on the “Apply” link in the upper right corner.
3. Select “Create an Account”. Complete required information. *Do NOT use your wsccloud email address. Use a personal email to create your account.*
  - a. Helpful hints- “Academic Program of Interest”. Your answer will not affect your admissions. I would select Associates of Art, or Sciences.
  - b. You plan on starting taking classes in autumn 2020.
4. Once your profile (account) is created, start the application. Select, “Take college classes while in high school.”
5. As you complete the application:
  - a. Be sure to indicate that you have lived in Ohio for the last 12 consecutive months.
  - b. You will need to enter your **Social Security Number**.
  - c. Enter that you plan on taking most of your classes at the Newark Campus (don’t worry, you are taking your classes at WKHS!). Submit when finished!

After you submit your application, you will receive an automated email approximately 10-15 minutes later.

In 3-5 business days, you will receive a confirmation email with a student ID. Please be sure to save your student ID number as you will need it for placement testing.

More information to come regarding test scores for course readiness and placement testing. .

**You must apply to COTC before you can test! If you do not have a student number, you will not be permitted to take the placement test.**